

HOMESTEAD VALLEY COMMUNITY ASSOCIATION
BOARD MEETING MINUTES
December 3, 2013

The meeting was called to order at 7:30 with President Devi Brown presiding.

ATTENDING: Penny Alexandris, Devi Brown, Kristin Cann, Bob Carreras, James Goddard, Scott Greenstone, Greg Lehman, Dana Schmidt, Al Wuthnow, and Les Lizama.

ABSENT: Jon Alper, Jim Derich, Terry Nevin, Amy Westbrook, and Luis Ottley.

Guest Attendee: Susan Crutchfield

DISCUSSION ITEMS:

1. MEETING MINUTES

- 1.1 The first sentence of Paragraph 2.2 of the November minutes is corrected to change "Less" to "Les."
- 1.2 The November minutes were approved as corrected.

2. TREASURER'S REPORT

- 2.1 Scott reported that net income for the 10-month period ending October 30, 2013, was \$150,948 and total expenses were \$73,624, resulting in a net loss \$22,676. Scott is forecasting a loss of around \$43,000 for the full year and a reduction in our cash position to \$55,000 at the end of the year.
- 2.2 We still need to bill the County for the remaining relocation-related losses and expenses, including the remaining hard expenses as well as for Les' and David's time. Scott said he had received a compilation of Les' and David's time just prior to the meeting and will submit an invoice to the County in the next couple of weeks.

3. EXECUTIVE DIRECTOR'S REPORT

- 3.1 Les reported that the pool is closed for the season and all systems have been winterized.
- 3.2 A check for \$500 from the EBay Matching Program was received and placed in our furnishings fund.
- 3.3 Les was asked at the last Board meeting to research rental fees charged for similar properties in the area and to report back to the Board. Les has not followed through on this assignment, but Al said he had taken it upon himself to do some research. A rate committee was formed consisting of Les, Al, and Bob to put together a rate structure for 2014.
- 3.4 A question was asked whether we should reinstate Camp Tam in 2014 in light of the fact that the camp lost money in 2011 and 2012. The issue was tabled until the January meeting. Scott will put together the historical numbers for camp for discussion in January.
- 3.5 Les circulated a suggested outline of guidelines for distributing the \$4,000 scholarship grant received from the Marin Community Foundation. There was still concern expressed by some Board members about the time and effort required to develop and administer such a scholarship program. Al volunteered to work with Les and David in developing appropriate guidelines.

4. REPORTS FROM OTHER HOMESTEAD VALLEY BOARDS AND COMMITTEES

- 4.1 CSA14 – No report.

- 4.2 MHS Advisory – The next MHS Joint Advisory meeting will be held on December 18.
- 4.3 Land Trust – AI reported that a work party was held on the trail leading to Four Corners and that a number of Marin Horizon students participated.
- 4.4 Sanitary District – No report.

5. REPORTS FROM HVCA COMMITTEES

- 5.1 Measure A Committee – The building remodel continues to progress. Windows are in, electrical and AV wiring and conduit are in, and work has started on the concrete for the amphitheater, walkway, and patio. Sheetrock is next. The next walk-through is scheduled for December 5 at 9:00 a.m.
- 5.2 Headlines – No report.
- 5.3 Homestead Village – No report.
- 5.4 Safety Committee – No report.
- 5.5 Events – Our annual meeting is tentatively scheduled for January 18, 2014, subject to completion of the remodel. If the completion is delayed, we may have to reschedule the annual meeting for February, which we are permitted to do under our by-laws. It has been suggested that the grand opening of the Center and the annual meeting be held on the same day, with the grand opening activities to be held in the afternoon (e.g., 4:00 – 6:00 p.m.) followed by the annual meeting in the early evening (e.g., 6:00 to 7:30 p.m.).

6. OLD BUSINESS - None

7. NEW BUSINESS

- 7.1 Les stated that Amy Westbrook advised him that she has resigned from the Board.
- 7.2 Devi asked the Board to submit nominations for the Distinguished Service Award and the Volunteer of the Year Award. A list of prior recipients was circulated to the Board. Devi asked that nominations be emailed to her. She will then circulate the list to the Board for voting.

8. OTHER MATTERS OF INTEREST TO THE COMMUNITY - None

9. EXECUTIVE SESSION.

- 9.1 At the conclusion of the regular meeting, the Board met in executive session.

MEETING ADJOURNED. The meeting was adjourned by Devi Brown.

Respectfully submitted,
Penny Alexandris, Secretary