

**HOMESTEAD VALLEY COMMUNITY ASSOCIATION  
BOARD MEETING MINUTES  
March 5, 2019**

The meeting was called to order at 7:00pm with Leslie Dixon presiding.

**ATTENDING:** Leslie Dixon; Mary Walsh; Ashley MacDonald; Scott Greenstone; Alan Cowan; Rachel Carlin; Lindsay Tucker; Josh Davis; Keith Chapman; David Ross (Executive Director)

**ABSENT:** Kris Cann; Jim Derich; Mike Scurich; Patricia Melchert; Alex Scalisi.

**GUESTS:** None

**1 MEETING AGENDA AND MINUTES**

- 1.1 Motion to approve agenda with additional new business item. **Approved.**
- 1.2 Motion to approve minutes with revisions. **Approved.**

**2 TREASURER’S REPORT (Ashley MacDonald)**

- 2.1 Will have budget by next Board meeting
- 2.2 Will update headings on Treasurer’s Report
- 2.3 Center rentals are up and will continue to be up
- 2.4 Donations made in Darren’s name currently are approximately \$6,100. Discussion regarding how funds may be used.

**3 DIRECTOR’S REPORT (David Ross)**

- 3.1 Working on staffing. Today we learned we have one returning lifeguard and one returning gate employee
- 3.2 No Marin Horizon summer camp this year. We will offer swim lessons during Camp Funderblast in the Summer, with 100% of that revenue going to the HVCA. We already are starting to see enrollment.
- 3.3 Casual revenue is up, primarily from a rental in February.
- 3.4 Dennis Rondoni’s office hours will be March 23, 2019 from 12:30-2:30.

**4 REPORTS FROM OTHER HOMESTEAD VALLEY BOARDS AND COMMITTEES**

- 4.1 CSA 14-Combine CSA 14 report with the report discussion by the pool committee (see below)
- 4.2 Land Trust-No report
- 4.3 Sanitary District-No report
- 4.4 Firewise-No report

**5 HVCA COMMITTEE REPORTS**

- 5.1 Pool/Meadow (Alan Cowan and Scott Greenstone)

- 5.1.1 Scott and Alan had a productive meeting with the County last week. They informed the County about the sources of money the HVCA anticipates bringing in. We hope to raise \$100,000 from the capital campaign and are continuing a dialogue with Marin Horizon School about a contribution. The County looked at the budget and determined that they could find \$100,000 for the project, coming from County Measure A. The County will write it into budget for next fiscal year. Dennis Rondoni also committed to looking into finding another \$100,000 in discretionary funds.
- 5.1.2 Steve Petterle believes we need \$1-\$1.1M for project (assuming current design and projected cost increases). Roy Givens is working to be creative on a loan. He is constrained by the length of loan and the interest rate, which are set. Until the loan on the community center is paid off, we have very little money to pay another loan. Scott suggested an interest only loan until the community center is paid off. Question of whether we can pledge CSA 14 money toward the loan.
- 5.1.3 Discussion regarding when the project will start and the timing of when the HVCA will commit operating cash to the project. Our pool contractor felt we could do digging in October then come back and complete the project in 5-6 months.
- 5.1.4 Discussion regarding a parcel tax as another option for raising funds. Preference is to make this a fallback option after exploring other sources of revenue.
- 5.2 Business Development/Fundraising
  - 5.2.1 Discussion regarding capital campaign. We need to determine what type of recognition will be given to donors (e.g. wall, bricks, plaque) before we can move forward in asking for donations.
  - 5.2.2 Discussion regarding identifying big donors.
- 5.3 Facilities-No report
- 5.4 Block Contacts- No report
- 5.5 Events-Meeting in 2 weeks for music festival preparation. Music Festival will be held August 24, 2019.
- 5.6 Communication-37% open rate for March newsletter

## 6 OLD BUSINESS

- 6.1 Employee handbook—Julie Stockton from Littler Mendelson completed a draft of the handbook, which was circulated to Board members.
- 6.2 Lease—Steve Petterle said that he has a copy of the lease.

## 7 NEW BUSINESS

- 7.1 Executive Committee vote. Motion to nominate executive committee slate: Leslie Dixon-President; Alex Scalisi-Vice President, Ashley MacDonald-Treasurer; Mary Walsh-Secretary. **Approved.**

- 7.2 HVCA committees—identify Board member (or someone not on the Board) to take over 4<sup>th</sup> of July.
- 7.3 Nominating Committee—Keith and Alan will be on nominating committee to fill Darrin Malvin’s seat.
- 7.4 School Bus—discussion regarding potential elimination of school bus route in Homestead. Will send out e-blast to inform community of upcoming school board meeting to discuss the issue.

MEETING ADJOURNED. The meeting was adjourned by Leslie Dixon at 8:39 p.m.

Respectfully submitted,  
Mary Walsh, Secretary