

CSA 14 Board Meeting

Homestead Valley Community Center

September 19, 2019

5:00 PM

Minutes

Attendees: Jim Chayka, Yvonne Zupkow, Alan Cowan, Dan Sauter, Marabeth Grahame (Vice-Chair), Andy Stoelting (Secretary), Al Wuthnow, Philip Moyer, David Ross

Absent: Scott Greenstone, Brian Spring (President), Brian Sanford, Devi Brown

Call to Order	5:04
Review of Minutes. M/S/A.	5:05
<p>HVCA Report: Alan Cowan, David Ross and Jim Chayka presented.</p> <ul style="list-style-type: none">• Pool Renovation: David explained that the total cost of renovating the pool is currently estimated at \$1.1M, the funds for which will be financed through private loans (6.25% on 20-year note), Measure A funds, County funds (Supervisor Rodoni) and CSA-14 funds. Design of the pool is currently ongoing and going through value engineering. Construction will include an attached kiddie pool and rebuild of changing rooms. Estimated construction start date: September 2020.• Funderblast Summer Camp: David explained that the program has been very successful, average about 50 kids/week. Those numbers are up in part because Marin Horizon was unable to hold summer camp for its students while construction of its library started.• Pool Operations: David explained that it was generally a slow spring because of wet weather. Although membership is down, daily gate business up with the recent warmer weather. The HVCA continues to have difficulties finding certified lifeguards.• Music Festival: David explained that the summer's musical festival was very successful, bringing in around 1,200 patrons. The HVCA projects a \$5k profit.• Meadow Replanting: David noted that the restoration of the grounds around meadow are planned with the planting of native vegetation, which will replace the fire fuel vegetation that was removed over the summer.• New Board Member: David announced that Boriana Fackler has been appointed to the HVCA Board to replace a retiring member. An additional seat on the Board remains open.• Flooding in HVCC Basement: Jim notified the CSA-14 Board that the HVCC has been continuing to experience significant water intrusion in the basement during wet weather. Retention of an engineer to perform further inspection/testing through winter is anticipated.	5:05
<p>HVLT Update: Marabeth Grahame, Philip Moyer, Dan Sauter and Andy Stoelting presented.</p> <ul style="list-style-type: none">• Land Management: Marabeth reported that the CSA-14 Open Space had experienced significant rain through the winter and spring, necessitating some additional clean-up	5:20

<p>work. She explained that that HVL Board remains focused on mitigating fire fuels, and reports that the first installment of funds has been received from the second Cal Fire grant. A portion of those funds (\$5k) was utilized to reimburse the HVCA for a temporary balance transfer which allowed the Firewise Subcommittee to begin its fire fuel mitigation efforts on public open space prior to receipt of the initial installment of grant funding. HVL continues to focus its efforts on broom and other fire fuel removal. Notable evidence of this work is apparent on Upper and Lower Pixie Trail. Further work is planned at Cape Court where homes share a common boundary with County property.</p> <ul style="list-style-type: none"> • <u>Stolte Grove</u>: Marabeth notified the CSA-14 Board that neighbors living adjacent to the park have complained to the HVL Board of overuse, and potentially improper use of the park by Marin Horizon School. Marabeth explained that the HVL Board does require larger parties to rent the park for a fee, and noted that the current use of the park by the School is unpermitted use. Andy explained that HVL Board is preparing to discuss its permitted use policy at the upcoming Board meeting, and intends to engage the School in a constructive discussion around the use the park that balances the needs of the children with those of the local neighbors. • <u>HVL Map Revision</u>: Marabeth reported that the current map was revised to remove the historical fire road that ran up Homestead Hill to Four Corners. The road is completely overgrown and no longer passable, and other trails which are currently maintained still allow the public access to Four Corners. • <u>Theft</u>: Marabeth reported that the theft of succulents on HVL property had been discovered. • <u>Goats</u>: Dan Sauter noted that Firewise is working on utilizing goats for fire fuel reduction based on the Tam Valley model. • <u>Chapman Easement</u>: Marabeth reported to the CSA-14 Board that a HVL easement to CSA-14 public open space has been blocked by a fence installed by a neighbor on Chapman Drive. Internal Board discussions concerning the potential removal of the unauthorized fence are ongoing. 	
<p>Sanitary District: Al Wuthnow presented.</p> <ul style="list-style-type: none"> • <u>Regular Agenda Item</u>: Al reminded the CSA-14 Board to include a section in the Agenda for the Sanitary Board report as a regular agenda item. The County agreed (with apology for the administrative oversight) to include that section in the Agenda on a go-forward basis. • <u>Infrastructure Improvements</u>: Al reported that the underground sanitary piping work has been completed on Hawthorne, Scott, Melrose and Evergreen streets. • <u>New Board Member</u>: Al reported that Scott Noble resigned as a Board member and has been replaced by Alan Saltzman, a local attorney residing in Homestead Valley. 	5:31
<p>Financial Review: Jim Chayka and Yvonne Zupkow presented.</p> <ul style="list-style-type: none"> • <u>Fund Balance</u>: The County reports that as of 6/30/18, the balance of funds for CSA-14 was \$374,785. Of that amount, \$191,134 remains unbudgeted after 2019 revenue & expenses. The remaining balance consists of ad valorem & Measure A funds. • <u>Ad Valorem Funds Increase</u>: Al inquired whether the annual percentage of ad valorem increased in a fashion similar to the Measure A funds County promised to facilitate meeting between HVCC Director and Department of Finance to discuss. 	5:40

<ul style="list-style-type: none"> • <u>CSA-14 Un-Allocated Funds</u>: The Board discussed whether to implement “soft spending caps” of 60% (HVCA) / 40% (HVLТ) for the unallocated balance of ad valorem funds. The Board declined to set such guidelines, noting that the unallocated money historically has been utilized by either Board on an as-requested basis. The Board did agree that should any such spending request by either Board exceed a 60/40 split, the non-requesting Board should receive prior notice of the intent to request such funds and submit such item for discussion between the Boards. • <u>HVLТ Request for Budget Increase</u>: On behalf of the HVLТ, Marabeth and Andy presented the request to the County for additional funds to release Maverick to work beyond his 70 hour limit. The HVLТ Board estimates an increase to an average of 75 hours/month should be sufficient to cover the work necessary. Yvonne noted that the HVLТ had approximately \$15.7k of unused ad valorem funds remaining from the fiscal year, and that such funds could be allocated to the HVLТ for the stated purpose with CSA-14 Board approval. M/S/A. • <u>Proposed Budget for FY 2020</u>: Revised to reflect approved increase. M/S/A 	
<p>Elections: Jim noted that all currently elected officers were completing the first year of their respective 2-year terms. Accordingly, the same officers were re-elected to their current positions as follows: Brian Spring (President); Marabeth Grahame (Vice-President); Andy Stoelting (Secretary). M/S/A.</p> <p>Next Board Meeting: The next CSA-14 Board meeting has been scheduled for February 27, 2020 at 5:00 PM at the HVCC.</p>	6:05
Meeting adjourned.	6:10